

# APPLICATION FOR SCHENGEN VISA CHILDREN FOR TOURISM, VISIT OR MEDICAL TREATMENT PURPOSES

## BASIC INFORMATION

1. Please print this information sheet.
2. Please read the following instructions and the list of documents and carefully assemble your application documents.
3. Please sort your documents in the order given and check off which documents you are submitting.
4. **All Arabic documents should be translated into German or English.** The approved list of translators can be found [here](#).
5. The German Embassy in Cairo is only responsible for applicants who have their habitual residence in Egypt.
6. According to the Visa Code, the German Embassy is only responsible for Schengen visa applications if the **main destination is Germany**. If other Schengen countries are also to be visited, the periods of stay must be supported by appropriate documentation, such as hotel reservations and flight tickets.
7. Please register on the website [www.tlscontact.com](http://www.tlscontact.com) and book your appointment there.
8. Please use the online application [VIDEX](#) for your application.
9. Please appear in person at the TLScontact acceptance center and submit your visa application and fingerprints. Applicants who have submitted fingerprints to a Schengen representation in Egypt within the past 4 years will not be required to submit new fingerprints. However, you must provide a [simple power of attorney](#) to the person submitting your visa application. Fingerprinting is required for children 12 years of age and older.
10. When applying for a visa, **there are fees to be paid, as well as service fees at TLScontact**. The fee is non-refundable in case of rejection or withdrawal of the application. Please note that in case of no-show or showing up with incomplete documents, the service fee will not be refunded by TLScontact. Cancellation of an already made appointment is prior to three days before due date.
11. Application can be submitted 6 months to 4 weeks before the planned trip.
12. The passport is an integral part of your application. A return of the passport during the ongoing processing procedure is not possible for organizational reasons.
13. Only applications with complete documents can be accepted. If you insist on applying with a missing document, this may result in a rejection.
14. The **processing time of your application is approx. 2 – 4 weeks**. In exceptional cases, the processing time might be longer.
15. The Embassy reserves the right to request additional documents in individual cases. Questions regarding the status of your application will not be answered during the regular processing time.
16. Please check our website [www.kairo.diplo.de](http://www.kairo.diplo.de) regularly for further information.

## **INFO**

**MINOR APPLICANTS GENERALLY REQUIRE THE CONSENT OF BOTH LEGAL GUARDIANS TO APPLY FOR A SCHENGEN VISA. BOTH PARENTS NEED TO COME IN PERSON WITH THE MINOR APPLICANT TO TLSCONTACT AND NEED TO SIGN THE VISA APPLICATION IN FRONT OF TLSCONTACT STAFF.**

**IF THE MINOR TRAVELS ALONE OR WITH ONLY ONE PARENT, BOTH OR THE REMAINING PARENT NEED TO SIGN AN AUTHORIZATION FORM IN FRONT OF TLSCONTACT STAFF. ALTERNATIVELY THE AUTHORIZATION CAN BE LEGALIZED BY AN EGYPTIAN NOTARY PUBLIC.**

## **BASICALLY REQUIRED DOCUMENTS**

### **PASSPORT**

- The passport is not older than ten years, still has at least two blank pages and is not damaged.
- The passport is valid for at least three months beyond the requested period of stay abroad.
- The passport holder is clearly identifiable from the passport photo.
- Copies of the data page, page three and previous visas (Schengen Visa, USA, UK, Canada) have been made.
- Copies of the last existing visas in the old passports have been made.

## **INFO**

**CHILDREN 12 YEARS OF AGE AND OLDER MAY SIGN THEIR PASSPORT WITH THEIR OWN HANDS. IF YOUR CHILD CANNOT WRITE, THE PASSPORT WILL REMAIN WITHOUT A SIGNATURE. PARENTS ARE NOT AUTHORIZED TO SIGN THEIR CHILDREN'S PASSPORT!**

### **APPLICATION AND INSTRUCTION FORM**

- Fully completed [VIDEX form](#) signed by parent or legal guardian along with the [accompanying Instruction form](#)

### **CURRENT BIOMETRIC PASSPORT PHOTO (1 PICTURE)**

- Please do not glue the passport photo onto the form! Information about the passport photo can be found at [www.biometrisches-passbild.net](http://www.biometrisches-passbild.net)
- The passport photo is not older than six months
- The passport photo has been taken against a white or light gray background.
- The passport photo has not been digitally altered.

### **TRAVEL HEALTH INSURANCE**

- The insurance is valid for all Schengen countries.
- The minimum coverage is 30.000 €
- There is no limit or exclusion of treatment.

## CERTIFICATE OF TRAVEL MOVEMENTS FOR FIRST TIME TRAVELER (FROM MOGAMA)

YOU (PARENTS) ARE APPLYING FOR A SCHENGEN VISA FOR THE CHILD FOR THE FIRST TIME, AND IS OLDER THAN 16 YEARS?

- The child needs a certificate of His Travel Movements (from Mogama) in English or German translation!

HAS YOUR CHILD ALREADY RECEIVED A SCHENGEN VISA?

- Children do not need a certificate of travel movements (from Mogama) if copies of the previous visas (from Schengen countries, USA, Canada, UK) are available.

HAS THE CHILD LOST HIS/HER PASSPORT?

- The child will need a certificate of his/her travel movements (from Mogama) for the last 7 years and a police loss passport report

## PROOF OF TRAVEL PURPOSE

### TOURISM

YOU HAVE AN EXISTING, **VALID HOTEL RESERVATION** INCLUDING BOOKING NUMBER / PIN?

- Please attach a copy of the hotel reservation to your application.
- Please attach an itinerary, details of the intention and purpose of stay.

### VISIT

YOU HAVE AN EXISTING, **VALID HOTEL RESERVATION** INCLUDING BOOKING NUMBER / PIN?

- Please attach a copy of the hotel reservation to your application.

YOU HAVE A FORMAL DECLARATION OF COMMITMENT, NOT OLDER THAN 6 MONTHS OF AN INVITER IN GERMANY?

- please attach the original letter of commitment,
- a passport copy of the inviter.

YOU HAVE AN **INFORMAL INVITATION** SIGNED BY THE INVITER WITH COMPLETE ADDRESS AND TELEPHONE NUMBER IN GERMANY?

- Please attach the invitation to your application,
- a passport copy and a copy of the residence title of the inviter to your application.

VISIT OF RELATIVES LIVING IN GERMANY

- Please also attach the passport copy
- the residence title of the relative living in Germany
- proof of the family relationship (birth certificate, marriage certificate).

## MEDICAL TREATMENT

YOU HAVE AN EXISTING, VALID HOTEL RESERVATION INCLUDING BOOKING NUMBER / PIN FOR YOURSELF AND/OR YOUR CHILD?

- Please attach a copy of the reservation to the application.

YOU HAVE A CONFIRMATION OF A STATIONARY STAY FROM THE GERMAN HOSPITAL?

- Please attach a copy to the application.

## MANDATORY DOCUMENTS OF THE EGYPTIAN DOCTOR

### **MEDICAL CERTIFICATE (TREATMENT RECORDS) OF AN EGYPTIAN DOCTOR IN GERMAN OR ENGLISH WITH THE FOLLOWING INFORMATION:**

- Confirmation of the diagnosis
- Confirmation of the urgency of the treatment.
- Confirmation of the necessity of the treatment explicitly in Germany
- Contact details of the Egyptian doctor (doctor's letter, name, telephone number, e-mail)
- Information on the necessity of an accompanying person if a must.

### **OBLIGATORY DOCUMENTS OF THE GERMAN DOCTOR**

Letter from a German doctor or German hospital with the following information:

- Confirmation of diagnosis
- urgency of treatment
- necessity of treatment explicitly in Germany
- Expected duration of treatment and the start of treatment by the doctor
- Information on the necessity of an accompanying person.
- Cost of the treatment
  - **Covered by an insurance company;**
    - please enclose confirmation from the insurance company
    - personal payment – premade payment (**please enclose proof of treatment costs paid in advance**)

## FLIGHT

- Please enclose an existing, valid flight (round-trip) reservation with your application.

# PROOF OF FAMILY AND SOCIAL ROOTS IN EGYPT

## MINOR APPLICANTS

- Birth certificate of the child
- Passport copies (data page and 3rd page) of both parents or legal guardian
- copies of existing visas (Schengen countries, USA, Canada, UK) of the parents
- Declaration of consent / Parental Authorization of the non-traveling parent or legal guardian
- current school certificate
- if available*: savings, securities, proof of ownership (for example, car, house, etc.) of parents or legal guardian
- if required*: proof of legal guardianship

## MINORS TRAVELING ALONE

- Birth certificate of the child in German or English translation
- passport copies (data page and 3rd page) of both parents or legal guardian and copies of existing visas (Schengen countries, USA, Canada, Great Britain) of parents
- Declaration of consent / Parental Authorization of both parents or the legal guardian
- current school certificate
- chronologically arranged and stamped bank statements of the last 6 months of the parents or the legal guardian
- if available*: savings, securities, proof of ownership (for example, car, house, etc.) of parents or legal guardian
- if required*: proof of guardianship by the court

## VISA FEES

The visa fee is payable in local currency.

- Children under 6 years of age are **generally free of charge**
- Children between 6 and 12 years pay the reduced fee of **40,00 Euro**

The fee is not refundable in case of refusal or withdrawal of the application. Please note that in case of no-show or showing up with incomplete documents, the service fee will not be refunded by TLScontact. Cancellation of already booked appointments is possible up to 3 days before your appointment.

## I HAVE TAKEN NOTE OF THE FOLLOWING INFORMATION

- The submission of falsified documents and false information will lead to the rejection of the application and may result in an entry ban for Germany and possibly for other Schengen countries.
- The submission of incomplete documents may lead to rejection.
- With my signature, I declare that I have read this information sheet and understood its contents.
- With my signature, I agree that the diplomatic mission abroad may contact me (parents) via e-mail.
- I am informed, that if I apply for multiple entries, I must have adequate travel medical insurance for my first visit and each subsequent visit to the territory of the Member States.

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Place, date and signature of parent or legal guardian.